

Regional Rural Revitalization (R3) Strategies Consortium
ODOE Community Heat Pump Deployment Program
Applicant Process

- 1) Applicant gets an estimate for the complete installation (HVAC system, electrical, any structural repairs, etc.)
- 2) Applicant submits their completed application to energy@geodc.net along with:
 - Cost estimates for installation
 - Cost estimates for upgrades
 - Proof of legal ownership (copy of property deed, etc.)
- 3) Application goes into review ensuring it qualifies for the program. There may be follow up questions.
- 4) R3 Board reviews the applications monthly at their board meetings and approves them (or approves with modifications).
- 5) Applicant is notified of the award decision.
- 6) Applicant pays the deposit to the contractor and orders the work to be performed.
- 7) The Applicant submits their final invoice to R3 along with the contractor project form, and payment is remitted after verifying with the contractor that the work has been performed and the applicant's portion of the invoice has been paid in full (i.e., we're the last money in).